



Notice of Meeting of

LICENSING SUB-COMMITTEE

Tuesday, 6 February 2024 at 9.30 am

**Council Chamber, Council Offices, Cannards
Grave Road, Shepton Mallet BA4 5BT**

To: The members of the Licensing Sub-Committee

Chair: Councillor Simon Carswell
Vice-chair: Councillor Marcus Kravis

Councillor Tony Robbins

For further information about the meeting, including how to join the meeting virtually, please contact Democratic Services democraticservicesteam@somerset.gov.uk.

All members of the public are welcome to attend our meetings and ask questions or make a statement **by giving advance notice** in writing or by e-mail to the Monitoring Officer at email: democraticservicesteam@somerset.gov.uk by **5pm on Wednesday, 31 January 2024**.

This meeting will be open to the public and press, subject to the passing of any resolution under the Local Government Act 1972, Schedule 12A: Access to Information.

The meeting will be webcast and an audio recording made.

Issued by David Clark (the Proper Officer) on Monday, 29 January 2024

AGENDA

Licensing Sub-Committee - 9.30 am Tuesday, 6 February 2024

Click here to join the online meeting 5 - 6

Public Guidance Notes contained in Agenda Annexe 7 - 8

1 Appointment of Chair for the Sub-Committee

2 Apologies for Absence

To receive any apologies for absence.

3 Declarations of Interest

To receive and note any declarations of interests in respect of any matters included on the agenda for consideration at this meeting.

(The other registrable interests of Councillors of Somerset Council, arising from membership of City, Town or Parish Councils and other Local Authorities will automatically be recorded in the minutes: [City, Town & Parish Twin Hatters - Somerset Councillors 2023](#))

4 Minutes of the previous Sub-Committee (East) Meeting held on 13 December 2023 (Pages 9 - 16)

To authorise the Chair of the meeting to agree the accuracy and sign the minutes as a correct record following circulation to the members of the Sub-Committee.

5 Procedure to be followed when considering Licensing Applications under the Licensing Act 2003 (Pages 17 - 20)

6 Consideration of an application for a Premises Licence in respect of UK Off Licence, 8 Bath Street, Frome, Somerset, BA11 1DH (Pages 21 - 160)